

## Billing Guide

For companies invoicing from an entity registered in Denmark

For use when invoicing:

Sund & Bælt Holding A/S

A/S Storebæltsforbindelsen (A/S Storebælt)

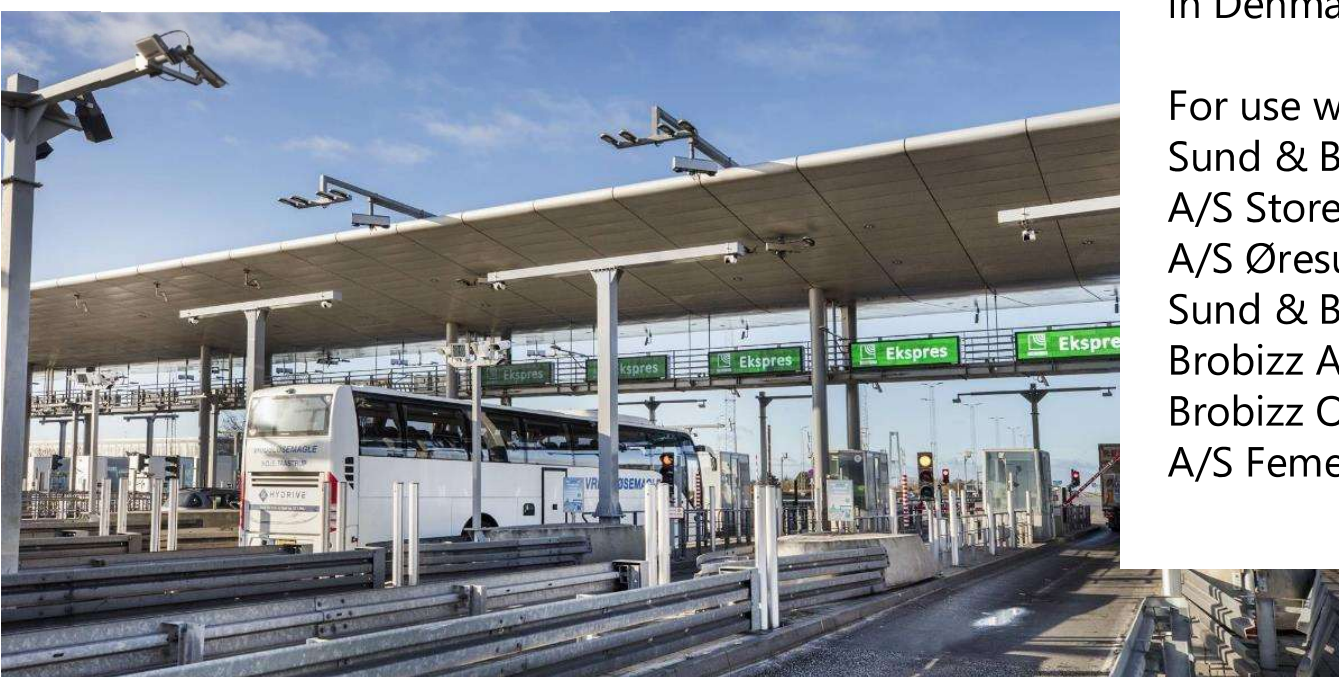
A/S Øresundsforbindelsen (A/S Øresund)

Sund & Bælt Partner A/S

Brobizz A/S

Brobizz Operatør A/S

A/S Femern Landanlæg



# DRAFTING AN INVOICE

## **The following requirements must be established before invoicing**

- A purchase order must be received.
- The service/goods must be delivered in accordance with the purchase order instructions. However, partial deliveries are accepted by agreement.
- The invoice must match the purchase order (see the next page for necessary specifications on the item line).
- Invoices are automatically matched with purchase orders. The invoice will be rejected if a match cannot be made, and payment will therefore be delayed.
- If changes to the purchase order are needed, contact your procurer or contact person at Sund & Bælt.

# INVOICE FORMAT

## Invoice must include

- Recipient's legal entity including company name, address, and postal code
- Recipient's CVR number
- Purchase order number or project number or reference name at Sund & Bælt Group
- Sender's legal entity number including company name
- Address, postal code, city, country, phone number, and email address
- Invoice number
- Invoice date
- Total amount excl. VAT
- VAT, reverse charge, and total amount
- Terms of payment. Sund Bælt's standard terms are 30 days net.
- Payment information: NEM-account or bank account or FIK number.  
For currency account IBAN and SWIFT

## Information on product line in invoice necessary for invoice match

- Product description
- Price pr. unit
- Unit
- Numbers of units
- Total amount per line exc. VAT


## Please forward invoices in OIO-format to below mentioned EAN number

Legal Entity	Abbr.	Alias	CVR Number	Contact info re. Payment	EAN Number	Adr.
Sund & Bælt Holding A/S	SBH		15694688	<a href="mailto:kreditorbogholderi@sbf.dk">kreditorbogholderi@sbf.dk</a>	5790002111037	Vester Søgade 10, 1601 København V
A/S Femern Landanlæg	FLA		32567967	<a href="mailto:kreditorbogholderi@sbf.dk">kreditorbogholderi@sbf.dk</a>	5790002111044	Vester Søgade 10, 1601 København V
A/S Storebæltsforbindelsen	SBF	A/S Storebælt	10634970	<a href="mailto:kreditorbogholderi@sbf.dk">kreditorbogholderi@sbf.dk</a>	5790002111006	Vester Søgade 10, 1601 København V
A/S Øresundsforbindelsen	OSF	A/S Øresund	15807830	<a href="mailto:kreditorbogholderi@sbf.dk">kreditorbogholderi@sbf.dk</a>	5790002053191	Vester Søgade 10, 1601 København V
Brobizz A/S	BBAS		31854822	<a href="mailto:kreditorbogholderi@sbf.dk">kreditorbogholderi@sbf.dk</a>	5790002111013	Vester Søgade 10, 1601 København V
Brobizz Operatør A/S	BBOP		39144239	<a href="mailto:kreditorbogholderi@sbf.dk">kreditorbogholderi@sbf.dk</a>	5790002476860	Vester Søgade 10, 1601 København V
Sund og Bælt Partner A/S	PAR		26019133	<a href="mailto:kreditorbogholderi@sbf.dk">kreditorbogholderi@sbf.dk</a>	5790002111020	Vester Søgade 10, 1601 København V

# OIO – TECHNICAL INFORMATION

According to the OIO standard, the table "Invoice.OrderReference" must be used to specify the purchase order number.

Most common financial systems support the OIO standard format, as it has been in use for 10 years



Offentlig Information Online  
**OIOUBL**  
Universal Business Language

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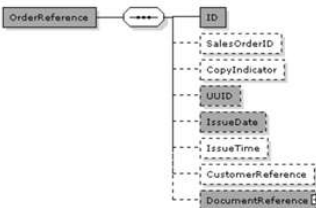
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### Invoice.OrderReference



#### Invoice.OrderReference specification

Name	Invoice.OrderReference ( <a href="#">Show as SDE</a> )	Alternative Term
<b>Definition</b>	Information about an Order Reference	

#### Fields

UBL-Name	Name	Datatype	Usage	Cardinality
ID	ID	Identifier	Yes	1
SalesOrderID	SalesOrderID	Identifier	Bilateral	0..1
CopyIndicator	CopyIndicator	Indicator	Bilateral	0..1
UUID	UUID	Identifier	Yes	0..1
IssueDate	IssueDate	Date	Yes	0..1
IssueTime	IssueTime	Time	Bilateral	0..1
CustomerReference	CustomerReference	Text	Bilateral	0..1

# OIO - REFERENCE FIELD ON INVOICE

## FAKTURA

EAN invoice

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**Fakturaafsender**  
[Redacted]

**Kontaktoplysninger**  
ID: [Redacted]  
E-mail: [Redacted]

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**Fakturaemodtager**  
STOREBALT A/S  
Vester Søgade 10  
1001 København V  
Land: DK  
57900211000 (GLN, EndepunktID)  
DK10034070 (DK,CVR, Juridisk)  
DK10034070 (ZZZ, Måned)

**Kontaktoplysninger**  
ID: [Redacted]

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**Leveringsoplysninger**  
Leveringssted:  
[Redacted]

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Fakturanr: [Redacted]      Købers ordrenr: NLS3 **Buyer PO no.**      Sælgers ordrenr: 772118025      Dato: 2024-11-19

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Linje	Varenr	Beskrivelse	Antal	Enhed	Enhedspris	Moms	Pris Incl
1		[Redacted] Pasta (Indbrugsenhed) 1	1	EA	745,50000 pr. 1 EA	25%	745,50 DKK
Lingesum i alt excl moms							745,50 DKK
Momsgrundlag							745,50 DKK
Total momsbeløb (25,00%)							186,40 DKK
Fakturatotal incl moms							931,90 DKK

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**Betalingsmåde**  
Betalingsmåde nr: 1  
Sålels betalingsdato: 2024-12-19  
Udenlandsk kortoverførsel (DK, BANK)  
Reg nr: [Redacted] Kortnr: [Redacted]  
Note til betalingsmodtager: 413000716830766

**Supplerende oplysninger om betalr**  
Aflgt 1686 186,40 DKK

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**Yderligere oplysninger:**  
Yderligere reference:  
ID: 01\_71683076\_7302689.pdf  
Dokumenttype: pdf

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**OIOUBL dokumentparametre**  
UBLVersionID: 2.1  
CustomizationID: OIOUBL\_2.1  
ProfileID: urn:www.oioubl.eu:profiles:profile2:ver2.0

Vendor invoice

**FAKTURA**      Faktura nummer: **71683076**

FAKTURANR: [Redacted]

STOREBALT A/S  
KREDITORBØGHOLDENET  
VESTER SØGADE 12  
1001 KØBENHAVN V

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Leveringsadresse: [Redacted]  
Købsordrenr: 772118025  
Dato: 2024-11-19  
Betalingsdato: 18.12.2024  
Leveringsdato: 18.11.2024

**Tæller:**  
Vejr reference: [Redacted]  
Købsoplysninger: [Redacted]  
Dato: 18.11.2024  
Fakturbeløb: 18.12.2024  
Leveringsdato: 18.11.2024

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Beskrivelse	Antal	Enhed	Enhedspris	Betalt
[Redacted]				745,50

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Due to ongoing change of procurement system, we are experiencing problems with some of our supplier invoices. We therefore reserve the right to create particular clearing items until the problems have been solved. [Redacted] has the highest priority on solving this.

+71-413000716830766

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Netto beløb	Skattemomsbeløb (25%)	Moms grundlag	Momsbeløb	Moms	DKK	Til betaling
745,50	186,40	745,50	186,40	25%		931,90

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Betalingsmåde: [Redacted]      Bank: [Redacted]      SWIFT: DABAD333